

**LICKING TOWNSHIP TRUSTEES  
6864 NATIONAL ROAD  
P.O. BOX 222  
JACKSONTOWN OH 43030**

**NOTICE: LICKING TOWNSHIP SPECIAL EVENT INSPECTION FEE**

The Board of Trustees of Licking Township, Licking County, Ohio, passed a resolution on May 6, 2019, adopting a special event inspection fee for the purpose of reimbursing Licking Township Fire Company for man-hours and associated expenses incurred in its performance of safety inspections for events within Licking Township.

Said fees shall be collected prior to issuance of a special event permit or food truck inspection decal and shall be imposed pursuant to the following schedule:

<b>Licking Township Special Event Inspection Fee Schedule:</b>		
<b>SMALL EVENT</b>	Less Than 1000 Attendees	<b>\$500.00 annually (*)</b>
(*) not to exceed 5 events per year. 5+ events per year will be at an additional fee of \$125/event		
<b>MEDIUM EVENT</b>	Less Than 10,000 Attendees	<b>\$2500.00 per event</b>
<b>LARGE EVENT</b>	More Than 10,000 Attendees	<b>\$20,000.00 per event</b>
<b>Licking Township Food Truck Inspection Fee Schedule:</b>		
<b>Non-Special Event Food Trucks</b>		<b>\$200.00 annually (**)</b>
(**) Non-Special Event Food Trucks MUST be inspected at Licking Township Fire Company prior to operation within Licking Township.		

- All Inspection Fees are due at the time of 1st inspection
- Special Event Permits/Food Truck Inspection Decal will **not** be issued until payment rcvd in full
- Payment may be made by check (only) and is non-refundable
- Make checks payable to: Licking Township Fire Company
- Medium & Large Event Inspection Fee includes food truck inspection fee
- Inspection Fees are waived for schools, churches, & government entities