

Minutes of the Board of Licking Township Trustees, Special Meeting/Workshop held at Licking Township Fire Station #600 at 9:30 a.m., on February 20, 2020.

Mr. Holman called the meeting to order with the following members present: John Cormican, John Holman, Dave Miller, and Andrea Lynch.

Others Present: Mike Wilson(\*), Jeff Houston, Rob Mills, Doug Howell

(\*)= present but did not sign in.

The Pledge of Allegiance was recited.

*The audio recording was suspended at 9:35 a.m. for the duration of the Budget Workshop portion of the meeting.*

**Budget Workshop:**

Mr. Holman presented a review of 2019 - a Milestone Year.

Mr. Holman provided a recap of 2019 revenues and expenditures.

Chief Wilson presented a review of 2019 LTFC run totals, accomplishments, grants, and expenditures.

The Board of Trustees, Fiscal Officer, Road Department Personnel, and LTFC Fire Chief provided a list of 2020 Goals & Objectives.

The Board moved into discussion regarding the 2020 projected budget and goals for 2020.

*The Budget Workshop concluded and the audio recording was re-started at 1:12 p.m.*

**Regular Business:**

Minutes were presented, approved, and signed by the Trustees.

Mr. Miller made a motion to approve the expenditures totaling \$24,444.03

Mr. Cormican seconded the motion.

Roll call: Cormican, yes; Holman, yes; Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. \_\_\_\_\_, Fiscal Officer.

Correspondence:

- 1) 2019 4<sup>th</sup> Quarter Securities Statements - PNB & First Federal
- 2) OTARMA MORE Grant Award & LTWP thank you letter response
- 3) ODOT Certification of Mileage
- 4) LC Auditor's Office re: Tax Exemption Application for LTWP property

The Fiscal Officer reported that she has taken her Oath of Office for her upcoming term April 1, 2020.

The Fiscal Officer presented the 2019 Township Highway System Mileage Certification. A discussion took place.

Mr. Miller made a motion that as of 12/31/19 the total certified mileage, of which the township is responsible for maintaining, is 41.105 miles of public roads.

Mr. Cormican seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

The Fiscal Officer indicated that the LC Auditor's Office responded to her inquiry concerning property tax exemption for township owned parcels. According to the LC Auditor's office, the township has never applied for exemption. A discussion took place.

Mr. Holman made a motion authorizing the Fiscal Officer to apply for tax exemption on all 8 parcels owned by LTWP.

Mr. Miller seconded the motion.

Roll Call: Miller, yes; Cormican, yes; Holman, yes.

Fire Chief Wilson gave the Fire Report as follows:

- o Generator is being serviced per annual maintenance schedule
- o Routine truck maintenance underway
- o Update regarding fire hydrants and pressure

Doug Howell gave the Zoning Report. There were 5 zoning permits issued as follows:

- William Strait - Davis Drive - deck - \$75.00
- Grosse Construction - Cristland Hills - commercial garage extension - \$397.20
- Richard Kennedy - Jacksontown Road - billboard - \$5040.00
- Campbell Oil - Jacksontown Road - billboard - \$1320.00
- Jacob Sweatt - Edgewater Beach Blvd - deck - \$75.00

Mr. Miller provided an update on the OPW Project and indicated that LTWP may be eligible for a sign grant. More information at a future meeting.

Mr. Cormican provided an update on the Ridgely Tract Road matter.

Mr. Holman distributed evaluation forms for Road Department employees and Fire Chief. Trustees are to have the evaluation forms completed by 3/16/20 and administered by 4/6/20.

There was no public comment.

Mr. Miller made a motion to adjourn the meeting @ 1:55p.m.  
Mr. Cormican seconded the motion.

Roll call: Cormican, aye; Holman, aye; Miller, aye.

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Attest

February 20, 2020 Minutes