

Minutes of the Board of Licking Township Trustees, Regular Meeting held virtually via Zoom Conferencing at 10:00 a.m., on May 18, 2020.

Mr. Holman called the meeting to order with the following members present: John Cormican, John Holman, Dave Miller and Andrea Lynch.

Others Present: Mike Wilson, Kyle Weekly both via speakerphone

(This meeting was not recorded).

Minutes were distributed via email, approved, and signed by the Trustees.

Mr. Miller made a motion to approve expenditures disbursed as a special check run dated 05/04/2020 totaling \$57,451.30

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

Mr. Cormican made a motion to approve expenditures totaling \$17,434.38 dated 05/18/2020 totaling \$19,085.41.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

The Fiscal Officer presented the OTARMA Insurance Renewal for 2020 totaling \$24,015.00.

Mr. Holman made a motion that LTWP renew the OTARMA Insurance for 2020 as presented and authorized the Fiscal Officer to disburse a special check in the amount of the premium totaling \$24,015.00.

Mr. Miller seconded the motion.

Roll Call: Miller, yes; Cormican, yes; Holman, yes.

CORRESPONDENCE:

1. Public Records Request - Licking County 911 - Fulfilled
2. Public Records Request - American Transparency - Fulfilled

Andrea Lynch gave the Zoning Report on behalf of Zoning Inspector Doug Howell as follows:

Joshua & Stephanie Swindell	51 Blue Bonnet Dr	Detached Garage	\$150.00	04/23/2020
Melissa & Leigh Vaubel	6220 Lake Drive	Addition	\$150.00	04/30/2020
William & Patricia Barber	6342Fairmont Road	Pole Barn	\$300.00	05/04/2020
Jonathan Green	101 Honeysuckle Lane	New Home	\$260.25	05/08/2020
Jonathan Green	105 Honeysuckle Lane	New Home	\$295.50	05/08/2020
Jonathan Green	106 Honeysuckle Lane	New Home	\$313.500	05/08/2020
Jonathan Green	118 Honeysuckle Lane	New Home	\$325.80	05/08/2020
George & Lydia Miller	Sprague Drive	New Home	\$283.20	05/11/2020
Jon & Andrea Lynch	8332 Licking Trails Rd	Pool	\$125.00	05/11/2020
Donald & Shannon Stewart	9171 Licking Trails Rd	Pole Barn	\$256.00	05/11/2020
Brandon & Julie Salyer	8847 Licking Trails Rd	Deck	\$125.00	05/14/2020

Kevin & Courtney McConaha	3874 Ridgely Tract Rd	Pole Barn	\$150.00	05/15/2020
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Fire Chief Mike Wilson gave updates on recent repairs to equipment and indicated that run total (mostly auto accidents) has increased due to recent lifting of the COVID-19 stay-at-home orders.

Chief Wilson reviewed swift water rescue training and equipment needs for LTFC. A discussion took place.

Mr. Holman authorized Fire Chief Wilson to spend up to \$7500.00 for swift water dive rescue equipment needed for training.

Mr. Miller seconded the motion.

Roll Call: Miller, yes; Cormican, yes; Holman, yes.

Mr. Miller presented an estimate from Paul Peterson Company for guardrail work on Kindle Road. A discussion took place.

Mr. Miller made a motion that LTWP contract with Paul Peterson Company for repairs totaling \$5486.25 with LTWP providing traffic control during the repairs.

Mr. Holman seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

In old business, the Board discussed the estimate from Gravestone Transformations that was presented at the 3/16/2020 meeting. Mrs. Lynch indicated that 10 of the 12 headstones are from Section 1 of the Jacksontown Cemetery and are a hazard for mowing, maintenance, and walking.

Mr. Cormican made a motion to approve the restoration of 12 gravestones at the Jacksontown Cemetery as per the estimate from Gravestone Transformations totaling \$4450.00.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

A discussion took place regarding disposing of the old backhoe that was replaced in December 2019.

Mr. Holman moved the adoption of the following resolution #05-18-20:
IN THE MATTER OF LICKING TOWNSHIP ENTERING INTO A SELLERS AGREEMENT WITH GOVDEALS FOR THE INTENT TO SELL UNEEDED, OBSOLETE, OR UNFIT PROPERTY BY INTERNET AUCTION.

WHEREAS, Section 505.10 (A) of the Ohio Revised Code authorizes the board of township trustees to sell or convey property, including motor vehicles, road machinery, equipment, and tools that the board by resolution finds is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, and;

WHEREAS, Section 505.10 (A1) of the Ohio Revised Code authorizes the board to convey such property if the fair market value of such property is in the opinion of the board, in excess of two thousand five hundred dollars, and;

WHEREAS, Section 505.10 (7D) of the Ohio Revised Code, authorizes a board of township trustees to dispose of personal property, including motor vehicles, road machinery, equipment, tools, or supplies, that are not needed for public use, is obsolete, or is unfit for the use for which it was acquired, by internet auction;

NOW THEREFORE BE IT RESOLVED, by the Board of Licking Township Trustees, Licking County, Ohio:

That we hereby enter into a service agreement for internet auctioning with Licking Township, Licking County, Ohio and GovDeals, 6931 Arlington Road Suite 200, Bethesda, MD, for on-line auctions beginning May 18, 2020 through May 18, 2021, at a fee of 5% of the total selling price per item as per the agreement with GovDeals.

Mr. Cormican seconded the motion.

Roll Call: Holman, yes; Cormican, yes; Miller, yes.

A discussion took place regarding business continuity in response to the Coronavirus pandemic and recent actions of Governor DeWine through the Responsible Re-Start Ohio Initiative.

Mr. Holman moved the adoption of the following resolution #05-18-2020-01: Whereas, the health and safety of all Licking Township employees, officials, and community members continues to be the highest priority, and in response to the National Emergency & State of Emergency declared in response to the Coronavirus COVID-19 Pandemic, the Licking Township Board of Trustees hereby resolves the following:

- 1) The Licking Township Board of Trustees cancel the regular meeting scheduled for June 1, 2020.
- 2) The regular board meeting scheduled for June 15, 2020, will be rescheduled from 7:30 p.m. to 10:00 a.m. on that respective date and will be conducted as a virtual meeting via ZOOM Conferencing.
- 3) All LTWP Zoning Commission meetings will remain cancelled through June 30, 2020.
- 4) All LTWP Zoning Hearings will be held as a virtual meeting through June 30, 2020.
- 5) All other procedures established in Licking Township Resolution 3-16-2020-COVID-19 will be extended through June 30, 2020.

The Licking Township Board of Trustees hereby acknowledges that the adoption of the aforementioned resolution may be subject to change in accordance with additional information provided by the Governor of Ohio and/or Federal, State, or Local government directives.

Mr. Miller seconded the motion

Roll Call: Miller, yes; Holman, yes; Cormican, yes.

Mr. Holman moved the adoption of the following resolution #05-18-2020-02: In accordance with previous Licking Township Resolution 05-18-2020-01, Ohio Revised Code 5502.24(B), and in an effort to prevent disruption to Licking Township employee payroll disbursement, vendor bill payments, and distribution of said disbursements during the Coronavirus (COVID-19) pandemic, the Licking Township Board of Trustees hereby authorize the Fiscal Officer to disburse payroll checks and vendor payments for township expenses for the period of June 1st – June 30th, 2020 as a special check disbursement and special check signing.

The Fiscal Officer will provide UAN Payroll Payment Listing Reports for each respective special check disbursement for Trustee approval at the next regular Board meeting following the special check disbursement.

The Licking Township Board of Trustees hereby acknowledges that the adoption of the aforementioned resolution may be subject to change in accordance with additional information provided by the Governor of Ohio and/or Federal, State, or Local government directives.

Mr. Cormican seconded the motion

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

Mrs. Lynch presented information from LTWP Board of Zoning Appeals as it pertains to a potential necessary variance hearing during the COVID-19 building closures. A discussion took place. The Board agreed to permit the LTWP Board of Zoning Appeals to proceed with a VIRTUAL telephone hearing in June to accommodate the applicant's needs.

There was no public comment.

Mr. Cormican made a motion to adjourn the meeting @ 10:42 a.m.

Mr. Miller seconded the motion.

Roll call: Cormican, aye; Holman, aye; Miller, aye.

Attest

May 18, 2020