

Minutes of the Board of Licking Township Trustees, Regular Meeting held virtually via Zoom Conferencing at 10:00 a.m., on June 15, 2020.

Mr. Holman called the meeting to order with the following members present via video: John Cormican, John Holman, Dave Miller and Andrea Lynch.

Others Present: Doug Howell (via speakerphone)

(This meeting was not recorded).

Minutes were distributed via email, approved, and signed by the Trustees.

Mr. Miller made a motion to approve expenditures disbursed as a special check run dated 06/01/2020 totaling \$53,198.32

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

Mr. Cormican made a motion to approve expenditures totaling \$34,294.05 dated 06/15/2020.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

The Fiscal Officer presented information regarding the maturity of a \$30,000.00 CD held at First Federal Savings. A discussion took place.

Mr. Holman made a motion authorizing the Fiscal Officer to turn in the CD held with First Federal Savings and to deposit the \$30,000.00 into the general fund for future CD investment.

Mr. Cormican seconded the motion.

Roll Call: Miller, yes; Cormican, yes; Holman, yes.

CORRESPONDENCE: None

Andrea Lynch gave the Zoning Report on behalf of Zoning Inspector Doug Howell as follows:

Michael & Barbara Boland	75 Hillcrest Drive	Deck	\$125.00	05-16-2020
Sarah Kennedy	228 Sandy Lane	Garage	\$125.00	05-19-2020
David & Amy Baird	5401 National Road	Pole Barn	\$150.00	05-20-2020
Dennis & Kellie Meade	7606 White Chapel	Pole Barn./Bldg.	\$524.00	05-26-2020
Jonathan Green	8909 Licking Trails Rd	Room Addition	\$75.00	05-27-2020
Ellen & Shawn Anderson	143 Quail Run Road	New Home	\$292.00	05-29-2020
Sandra & Russel Mapel	Lot #14 Avondale Park Terrance Ave	Variance Application	\$300.00	05-22-2020
Dennis & Sonya Minor	6570 Cristland Hill	New Home	\$319.70	06-06-2020
Jeremy Miller	5095 Ridgely Tract Rd	Pool/Deck	\$125.00	06-08-2020
Zachary & Lashley Allen	107 Marklan Rd	Pool	\$75.00	06-09-2020
Mark & Jenna Linton	4293 Linnville Rd	Deck	\$75.00	06-11-2020

Mrs. Lynch reported a variance hearing will be held (virtually) on June 18, 2020 @ 7:00 p.m. for Terry Talbott & Gerald Kessler for side yard setbacks at their property in Harbor Hills.

Andrea Lynch gave the Fire Report on behalf of Fire Chief Mike Wilson. There were 99 runs in the month of May which consisted of 72 EMS, 20 Fire, and 7 Dive bringing the year-to-date total to 476 runs.

Mr. Miller indicated that the project on OverDrive Road has been completed. Mr. Miller stated that the OPW Grant Award notifications should be received around July 1st.

Mr. Cormican provided an update on the following:

- Hostasa/Payne - Zanesville Avenue matter
- 3427 Ridgely Tract Road property clean up

Mr. Holman reported that the backhoe sold for \$10,200.00 via GovDeals and the proceeds will be returned to the Gas Tax Fund. Mr. Holman said payment and pick-up is pending.

A discussion took place regarding business continuity in response to the Coronavirus pandemic and the Responsible Re-Start Ohio Initiative.

Mr. Holman moved the adoption of the following resolution #06-15-2020-01: Whereas, the health and safety of all Licking Township employees, officials, and community members continues to be the highest priority, and in response to the National Emergency & State of Emergency declared in response to the Coronavirus COVID-19 Pandemic, the Licking Township Board of Trustees hereby resolves the following:

- 1) The Licking Township Board of Trustees cancel the regular meeting scheduled for July 6, 2020.
- 2) The regular board meeting scheduled for July 20, 2020, will be rescheduled from 7:30 p.m. to 10:00 a.m. on that respective date and will be conducted as a virtual meeting via ZOOM Conferencing.
- 3) All LTWP Zoning Commission meetings are permitted to hold virtual meetings if necessary through July 31, 2020.
- 4) All LTWP Zoning Hearings will be held as a virtual meeting through July 31, 2020.
- 5) All LTWP owned/operated buildings will remain closed to the public/guests excluding the fire station.
- 6) All other procedures established in Licking Township Resolution 3-16-2020-COVID-19 will be extended through July 31, 2020.

The Licking Township Board of Trustees hereby acknowledges that the adoption of the aforementioned resolution may be subject to change in accordance with additional information provided by the Governor of Ohio and/or Federal, State, or Local government directives.

Mr. Miller seconded the motion

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

Mr. Holman moved the adoption of the following resolution #06-15-2020-02: In accordance with previous Licking Township Resolution 06-15-2020-01, Ohio Revised Code 5502.24(B), and in an effort to prevent disruption to Licking Township employee payroll disbursement, vendor bill payments, and distribution of said disbursements during the Coronavirus (COVID-19) pandemic, the

Licking Township Board of Trustees hereby authorize the Fiscal Officer to disburse payroll checks and vendor payments for township expenses for the period of July 1st – July 31st, 2020 as a special check disbursement and special check signing.

The Fiscal Officer will provide UAN Payroll Payment Listing Reports for each respective special check disbursement for Trustee approval at the next regular Board meeting following the special check disbursement.

The Licking Township Board of Trustees hereby acknowledges that the adoption of the aforementioned resolution may be subject to change in accordance with additional information provided by the Governor of Ohio and/or Federal, State, or Local government directives.

Mr. Cormican seconded the motion

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

Mr. Cormican suggested that LTFC maintain a sign-in sheet for all guests/visitors entering the building for contact tracing (if necessary). The Board concurred.

There was no public comment.

Mr. Miller made a motion to adjourn the meeting @ 11:15 a.m.

Mr. Cormican seconded the motion.

Roll call: Cormican, aye; Holman, aye; Miller, aye.

Attest

June 15, 2020