

Minutes of the Board of Licking Township Trustees, Regular Meeting held virtually via Zoom Conferencing at 10:00 a.m., on July 20, 2020.

Mr. Holman called the meeting to order with the following members present: John Cormican, John Holman, Dave Miller and Andrea Lynch.

Others Present: Doug Howell, Mike Wilson, Marge Howard.

Minutes were distributed via email, approved, and signed by the Trustees.

Mr. Cormican inquired about warrant # 45956 dated 7/6/2020 to Time Warner Cable as it pertains to the monthly cost. A discussion took place. Mr. Cormican requested a copy of the invoice and will review with Fire Chief Wilson to ensure getting best bundled pricing.

Mr. Miller made a motion to approve expenditures disbursed as a special check run dated 07/06/2020 totaling \$60,406.84

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

Mr. Cormican made a motion to approve expenditures totaling \$59,043.16 dated 07/20/2020.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. \_\_\_\_\_, Fiscal Officer.

Mr. Holman offered to move Public Comments forward on the Agenda.

Marge Howard addressed the Board. Ms. Howard indicated that there is a new house being constructed on Fairmount Road. She expressed concerns with the driveway permit already granted and cited that this is near a dangerous hill with poor visibility and also questioned the power pole location. A discussion took place. Mr. Cormican will research the matter and follow-up with Ms. Howard.

The Fiscal Officer reported the following cemetery deed: Deed #172 Mary Jo (Kinser)Simpson - Jacksontown Cemetery Section 3, Lot B-11 Graves 3&4; Lot B12 Graves 1-4; Lot C11 Graves 1-4.

Mrs. Lynch presented information regarding the CARES Act Funding. A discussion took place.

Mr. Holman made a motion authorizing Fiscal Officer Andrea Lynch to register Licking Township for the CARES Act- Coronavirus Relief Local Government Assistance Program for funding opportunity #HB481-CRF-Local through the Ohio Grants Partnership for the project period of March 2, 2020 - December 30,2020.

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

Mr. Holman made a motion to adopt the following Resolution:

**Licking Township, Licking County Resolution #1A**  
**Coronavirus Relief Distribution Fund**

**WHEREAS**, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and **WHEREAS**, the 133<sup>rd</sup> Ohio General Assembly (hereinafter “General Assembly”) established a process for distributing funds provided by the “Coronavirus Aid, Relief, and Economic Security Act”; and **WHEREAS**, the General Assembly requires subdivisions receiving funds, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and **WHEREAS**, **Licking Township, Licking County** is requesting its share of funds from the Licking County Coronavirus Relief Distribution Fund.

**NOW THEREFORE**, be it resolved that the Board of Trustees of Licking Township, Licking County, affirms that all funds received from the Licking County Coronavirus Relief Distribution Fund be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in Licking Township’s most recently approved budget as of March 27, 2020; and
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

**FURTHERMORE**, be it resolved by the Board of Trustees of Licking Township, Licking County that the Licking Township Fiscal Officer take all necessary action to:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the Licking Township’s local coronavirus relief fund to the Licking County Treasurer;
- (2) On or before December 28, 2020, pay the balance of any money in the Licking Township’s local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and
- (3) Provide any information related to any payments received under the process established by the General Assembly to the Director of the Ohio Office of Budget and Management as requested.

Mr. Cormican seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

**CORRESPONDENCE:**

- 1) South Fork Dairy LLC letter re: plans to expand dairy operations.
- 2) LCC Hearing Notice re: vacating a portion of Lancaster Avenue
- 3) 2<sup>nd</sup> Quarter Securities Statements - PNB & First Federal Savings
- 4) 2<sup>nd</sup> Quarter Credit Card Report

Mrs. Lynch reported that the 2020-21 ODOT Salt contract for LTWP was awarded to Cargill at the price of \$67.39/ton (2019 price was \$83.77/ton).

Fire Chief Mike Wilson gave the Fire Report. There were 96 runs in June which consisted of 81 EMS and 15 Fire bringing the YTD total to 572 runs.

Chief Wilson reported on the following:

- Medic had exhaust system repaired
- Obtaining specs for possible purchase of a new medic (replacing M601)
- Received 2 Grants: Energy Coop & Stryker to upgrade heart monitors

Chief Wilson presented information for consideration to change LTFC's Medical Directorship from LMH to Mount Carmel. Chief Wilson stated that although the current cost of the LMH Directorship is free compared to a \$2000/year fee to Mount Carmel, he believes there several advantages to making the transition including quality of care, EMS refresher courses, and direct contact with Director. Chief Wilson assured the Board that LTFC will not lose the privilege to use LMH facilities (including ER). The Board concurred with Chief Wilson to have LCPO review the directorship contract.

Andrea Lynch gave the Zoning Report on behalf of Zoning Inspector Doug Howell as follows:

Joshua & Dawn Prather	31 Carstairs Rd	Pool/Deck	\$75.00	06/15/2020
David & Kimberly Boozell	55 Terrace Ave	New home	\$150.00	06/17/2020
Lloyd & Micki Thompson	274 Pleasant Lee Dr	Pool	\$125.00	06/17/2020
Bara & Kamala Kul	6347 Davis Rd	Ag Pole Barn/Bldg	No Fee	06/19/2020
Sandra & Russell Mapel	41 Terrace Ave	Garage	\$150.00	06/19/2020
Dawnie & Jody Corsi	87 Marklan	Pool	\$125.00	06//19/2020
Steven & Carla Hammer	112 Cheltenham	Garage	\$75.00	06/23/2020
Darlene & Sean Montgomery	22 Liberty Ave	Pole Barn	\$275.20	06/24/2020
Brian Wilson	11441 Jacksontown Rd	Pole Barn	\$150.00	07/02/2020
Variance Application Virtual Hearing for Terry Talbott and Gerald Kessler on Dartmouth Rd – Approved on 7/16/20				
Variance Application for Jonathan Green – Honeysuckle Lane – Pending. Tentative Hearing in August.				

Zoning Inspector Doug Howell reported the following:

- 1) Inquiry regarding possibility of developing a Disabled Veterans mobile home park. Mr. Howell said that he advised the individual that trailer parks are prohibited in the LTWP Zoning Resolution Section 15.00 (I).
- 2) Complaint regarding a deck encroaching the right-of-way at 76 Zanesville. Mr. Cormican said that the LCPO is aware of the matter.
- 3) Mike Payne has purchased property and wishes to build a home. The Board suggested that the Zoning Inspector verify the deed paperwork prior to issuing any permit.

Chief Wilson stated that he has heard that a business may be opening up at

the former National Trails Saloon. Mr. Howell said he has not heard anything but will stop by.

Mr. Holman provided background information on the Jonathan Green variance request. Mr. Holman stated that there was a violation of the zoning permit which has resulted in a variance being required.

Mr. Miller reported that the John Deere tractor is still having issues. Mr. Cormican said he believes it may be a wiring harness and feels certain that they will be able to diagnose and solve the issue.

Mr. Cormican provided an update on the 3427 Ridgely Tract matter.

Mr. Holman provided an update on both OPW grants. LTWP has been awarded a grant for the Licking Trails Road project however are awaiting final word on the small business grant for Mariana Drive. Mr. Cormican indicated that we should have final word on the SB grant by end of July.

Mr. Holman provided an update on the GovDeals payment which will be forthcoming.

A discussion took place amongst the Board, Fire Chief, Fiscal Officer, and Zoning Inspector regarding business continuity due to COVID-19 and recent mask mandate. All weighed in on the matter. Mr. Holman stated that although everyone was not in agreement, the majority consensus was to continue with the virtual meetings/building closures through August 31, 2020.

Mr. Holman made a motion to adopt the following resolution #07-20-2020-01:

Whereas, the health and safety of all Licking Township employees, officials, and community members continues to be the highest priority, and in response to the National Emergency & State of Emergency declared in response to the Coronavirus COVID-19 Pandemic, the Licking Township Board of Trustees hereby resolves the following:

- 1) The regular board meetings scheduled for August 3, 2020 & August 17, 2020, will be rescheduled from 7:30 p.m. to 10:00 a.m. on those respective dates and will be conducted as virtual meetings via ZOOM Conferencing.
- 2) All LTWP Zoning Commission meetings are permitted to be held as virtual meetings if necessary through August 31, 2020.
- 3) All LTWP Zoning Hearings will be held as a virtual meeting through August 31, 2020.
- 4) All LTWP owned/operated buildings will remain closed to the public/guests excluding necessary vendors/repair personnel who will be subject to temperature checks, health questions, & sign-in procedures for contact tracing.
- 5) All other procedures established in Licking Township Resolution 3-16-2020-COVID-19 will be extended through August 31, 2020.

The Licking Township Board of Trustees hereby acknowledges that the adoption of the aforementioned resolution may be subject to change in accordance with additional information provided by the Governor of Ohio and/or Federal, State, or Local government directives.

Mr. Miller seconded the motion.

Roll call: Cormican, yes; Holman, yes; Miller, yes

Mr. Holman made a motion to adopt the following resolution #07-20-2020-02:

In accordance with previous Licking Township Resolution 07-20-2020-01, Ohio Revised Code 5502.24(B), and in an effort to prevent disruption to Licking Township employee payroll disbursement, vendor bill payments, and distribution of said disbursements during the Coronavirus (COVID-19) pandemic, the

Licking Township Board of Trustees hereby authorize the Fiscal Officer to disburse payroll checks and vendor payments for township expenses for the period of August 1<sup>st</sup> – August 31<sup>st</sup>, 2020 as a special check disbursement and special check signing.

The Fiscal Officer will provide UAN Payroll Payment Listing Reports for each respective special check disbursement for Trustee approval at the next regular Board meeting following the special check disbursement.

The Licking Township Board of Trustees hereby acknowledges that the adoption of the aforementioned resolution may be subject to change in accordance with additional information provided by the Governor of Ohio and/or Federal, State, or Local government directives.

Mr. Cormican seconded the motion.

Roll Call: Cormican ,yes; Holman, yes; Miller, yes

The Board asked the Fiscal Officer to advertise the meeting time & venue change. Mrs. Lynch indicated that she will also update the information on the LTWP website.

There was no additional public comment.

Mr. Cormican made a motion to adjourn the meeting @ 12:35 p.m.

Mr. Miller seconded the motion.

Roll call: Cormican, aye; Holman, aye; Miller, aye.

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Attest

July 20, 2020