

Minutes of the Board of Licking Township Trustees, Regular Meeting held @ Licking Township Fire Station #600 at 7:30 p.m., on November 16, 2020.

Mr. Holman called the meeting to order with the following members present: John Cormican, John Holman, Dave Miller, and Andrea Lynch.

Others Present: Ed Monroe, Doug Howell, Mike Wilson.

The Pledge of Allegiance was recited.

Minutes for 11/02/2020 were distributed and approved by the Trustees.

Mr. Miller made a motion to approve expenditures totaling \$69,786.26

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes, Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

Mr. Holman made a motion that LTWP continue to offer health insurance benefits to any elected board member, elected fiscal officer, & full-time hourly/salary personnel to include their spouses and dependents for the year 2021.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

Mr. Holman made a motion that LTWP continue to offer group health insurance to eligible employees (non-Medicare), their spouses and their dependents through Medical Mutual of Ohio PPO Bronze 6850 HAS as presented for the year 2021.

Mr. Cormican seconded the motion.

Roll Call: Miller, yes; Cormican, yes; Holman, yes.

Mr. Holman made a motion that all eligible employees/elected officials and participants enrolled in Medical Mutual of Ohio through LTWP for 2021 have a 10% monthly premium responsibility and a \$250/500 deductible responsibility with health insurance reimbursement for all qualified covered medical expenses incurred up to one year from the date of medical service and all eligible employees/elected officials and participants enrolled in Benistar through LTWP for 2021, are eligible for health insurance reimbursement for all qualified covered medical expenses incurred up to one year from the date of medical service subject to a \$250/500 deductible responsibility.

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

Mr. Holman moved the adoption of the following Resolution:

WHEREAS, Licking Township, Licking County, has determined that it would be in the best interests of its Non-Medicare Eligible Employees who are eligible and enrolled in the medical benefit coverage offered through Licking Township, Licking County, to adopt a "Section 125 Premium Only Plan" allowing for pre-taxed medical benefit coverage, so-called; be it known that a vote was taken on November 16, 2020, during regular session.

NOW THEREFORE BE IT RESOLVED, that Licking Township, Licking County adopt a so-called "Section 125 Premium Only Plan" all in accordance with the specifications annexed hereto; and, be it known that the "Licking Township in Licking County Premium Only Plan" Document was executed January 1, 2021.

AND, BE IT RESOLVED that Licking Township, Licking County, undertake all actions necessary to implement and administer said plan.

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

The Fiscal Officer thanked the LTWP Board of Trustees for their consideration in offering health insurance to those eligible.

The Fiscal Officer requested that the Board consider increasing the PNB Visa Card for both the Road Department and LTFC to \$7500.00 to ensure that there are funds readily available for vendor purchases related to COVID mitigation.

Mr. Holman made a motion that the Board authorize a credit limit increase to \$7500.00 for both the Road Dept and LTFC PNB Visa Cards.

Mr. Cormican seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

Mrs. Lynch reported that Chief Mike Wilson and Asst Chief Kyle Weekly were elected to serve as the LTFC representatives on the 2021 LTWP Volunteer Firefighters' Dependency Board. Mrs. Lynch indicated that Robert Hansberger has expressed an interest in continuing as the community representative. A discussion took place.

Mr. Miller made a motion to re-appoint Andrea Lynch & John Holman to serve on the Volunteer FF's Dependency Board for 1/01/2021-12/31/2021.

Mr. Cormican seconded the motion.

Roll Call: Miller, yes; Cormican, yes; Holman, yes.

Mr. Holman presented for signature an appreciation letter to the Licking County Land Bank for their contribution of \$17,500 towards the clean-up of the nuisance property on Ridgely Tract Rd.

CORRESPONDENCE:

1. BWC Dividend letter
2. LTWP letter to First Federal re: Closures of CDARS account
3. Zoning Inspector letter to Mr. Schlosser & Mr. Fitzgerald re: Zoning

4. Holland Supply Co. postcard re: purchasing cremation table
5. Shelly Materials letter re: Material costs 2021
6. LTWP Memo to MMO participants
7. LTWP Memo to MMO participants re: Sec 125

A discussion took place regarding the BWC dividend amount of \$9250.00. The Board asked that the monies be split equally between the General, Road, and Fire funds.

Fire Chief Mike Wilson presented the 2021 LTFC Fire Contract with Franklin Township. A discussion took place.

Mr. Holman made a motion to approve the Fire & EMS Agreement -Licking Township Resolution #LTFC-11-16-2020 to provide Fire & EMS services for Franklin Township as presented for the sum of \$32,000.00.

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Holman, yes

Chief Wilson requested monies to replace 3 fire nozzles.

Mr. Holman made a motion authorizing Fire Chief Wilson to spend up to \$3000.00 for 3 new fire nozzles.

Mr. Cormican seconded the motion.

Roll Call: Miller, yes; Holman, yes; Cormican, yes.

Chief Wilson presented updates to CRF Projects #1-3. Chief Wilson provided details regarding proposed Project #4 Air Purification. A discussion took place.

Mr. Holman made a motion to accept the Houston Plumbing & Heating estimate for \$9975.00 for Project #4 -Air Purification for COVID mitigation/modification measures for both LTFC and Road Dept buildings to be paid for using the Coronavirus Relief Funds.

Mr. Cormican seconded the motion.

Roll Call: Miller, yes; Cormican, yes; Holman, yes.

The Fiscal Officer presented a proposal for CRF Project #5 Sanitization/Touchless Dispensers. A discussion took place.

Mr. Holman made a motion to authorize the utilization of any remaining CRF Funds after Projects 1-4 are exhausted, towards the purchase of touchless soap, hand sanitizer, towels, and ozone generators for LTFC and Road Dept buildings.

Mr. Cormican seconded the motion.

Roll Call: Miller, yes; Holman, yes; Cormican, yes.

Zoning Inspector Doug Howell gave the Zoning Report as follows:

- Linda Fromm - Lexington Ave - new home - \$125.00
- Brandy & Kurt Manngard - Avon Place - new home - \$254.00
- Robert & Susan Hayman - Amherst Rd - new home - \$392.50
- Doug Howell - Roberts Dr - Garage - \$75.00
- Kevin & Courtney McConaha - Ridgely Tract- enlarge building - \$75.00

Mr. Cormican gave an update on the Roads. A culvert is being installed on Logan Road.

Mr. Holman gave an update on Zoning Board member terms. A discussion took place.

Mr. Holman made a motion that the Board re-appoint Phillip Jones to serve on the Licking Township Board of Zoning Appeals for the term of 01/01/21-12/31/25.

Mr. Cormican seconded the motion.

Roll Call: Holman, yes; Cormican, yes; Miller, yes.

A discussion took place regarding business continuity measures given the recent spike in COVID cases in Ohio.

Mr. Holman made a motion that the LTWP Board of Trustees suspend all in-person meetings and resume holding virtual meetings as follows:

12/07/2020 LTWP Records Commission Meeting 9:30 a.m. via Zoom

12/07/2020 LTWP Regular Meeting 10:00 a.m. via Zoom

12/21/2020 LTWP Regular Meeting 10:00 a.m. via Zoom

Mr. Miller seconded the motion.

Roll Call: Miller, yes; Holman, yes; Cormican, yes.

The Fiscal Officer will advertise the time & venue changes in The Beacon and on the website.

Mr. Holman made a motion that, due to COVID, LTWP suspend the following zoning services: variances, text change requests, map change requests, effective 11/16/2020 and until further notice. Zoning permits will still be issued during this time.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

Mr. Holman asked that the front of the township hall be tidied up.

Public Comment: None

Mr. Miller made a motion to adjourn the meeting @ 9:45 p.m.

Mr. Cormican seconded the motion.

Roll call: Cormican, aye; Holman, aye; Miller, aye.

November 16, 2020

Attest