

Minutes of the Board of Licking Township Trustees, Regular Meeting held virtually via Zoom Conferencing 10:00 a.m., December 7, 2020.

Mr. Holman called the meeting to order with the following members present: John Cormican, John Holman, Dave Miller, and Andrea Lynch.

Others Present: Ed Monroe, Doug Howell, Mike Wilson.

Minutes for 11/16/2020 were distributed and approved by the Trustees.

Mr. Miller made a motion to approve expenditures totaling \$85,240.46

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes, Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. \_\_\_\_\_, Fiscal Officer.

The Fiscal Officer stated that due to the Zoning Clerk's monthly salary increase implemented after the budget was set for 2020, and due to a record number of zoning permits issued this year, there is a need to reallocate monies into the Zoning payroll expense fund.

Mr. Holman made the following motion: Resolution #12-07-2020RAF.

Authorizing the Fiscal Officer to perform an intra-fund reallocation of \$5000.00 from the General Fund 1000-110-599-0000 to 1000-110-190-0000 to pay the necessary Zoning payroll expenses through 12/31/2020.

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

The Fiscal Officer provided detailed information regarding sub-granted CRF Funds from Bowling Green Township and the re-distributed CRF funds from LC Auditor's office.

Mr. Holman moved the following:

TOWNSHIP ANNUAL APPROPRIATION RESOLUTION - RESOLUTION #12-07-2020BE  
IT RESOLVED by the Board of Trustees of Licking Township, Licking County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2020, the following sums be and the same are hereby set aside and appropriated in the amount of \$4,329,563.05 + 2020 CARES Act Relief Fund Subgrant monies from Bowling Green Township Totaling \$11,134.13 + 2020 CARES Act Relief Redistribution of \$20,644.97 totaling \$4,361,342.15 for the several purposes for which expenditures are to be made for and during said fiscal year, as attached.

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes

Mr. Holman made a motion that the LTWP Board of Trustees authorize the Fiscal Officer to establish and utilize temporary appropriations for the payment of all 2021 1<sup>st</sup> quarter expenditures.

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Holman, yes

CORRESPONDENCE:

1. Medical Mutual of Ohio letter re: Credit of 30% premium due to COVID
2. Shane Clemons letter re: Jehovah's Witness (to Mr. Holman only)
3. LMH letter re: Suspending holiday luncheon (to Miller & Holman only)
4. LCPO email re: HB404 extending virtual meetings through 7/1/2021

Chief Wilson gave the Fire Report. There were a total of 104 runs in November which consisted of 84 EMS & 20 Fire bringing the YTD total to 1128.

Chief Wilson presented updates to CRF Projects #1-4 as follows:

Project #1 IT: Lines bored from LTFC to Road Dept., cables pulled, component installation underway.

Project #2 Power Cot/Stair Chair: Ordered not received to date.

Project #3 LED Message Board: Trench dug and wiring done.

Project #4 Air Purification: Houston Plumbing awaiting Halo Lights

Project #5 Touchless Dispensers: pending remaining funds from Projects #1-4.

The Board discussed the sub-granted monies from Bowling Green Township totaling \$11,134.13 directed for use for personnel expenses for LTFC.

Mr. Holman made a motion that LTWP accept the sub-grant monies of \$11,134.13 from Bowling Green Township to reimburse LTFC payroll expenses for those employees substantially dedicated to COVID since March 2020.

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

Mrs. Lynch read a letter drafted to Bowling Green Township on behalf of the LTWP Board of Trustees thanking them for their generosity in sub-granting of these funds. The Board signed the letter.

A discussion took place regarding the re-distributed CRF monies to LTWP totaling \$20,644.97. Chief Wilson indicated that those funds could be utilized towards the purchase of 6 sets of gear that would serve as a 2<sup>nd</sup> set so that gear can be washed between runs. Mr. Holman advised the Board that the funds could be re-allocated to the school district for use. Mr. Cormican stated that he was aware that other townships were able to purchase a pick-up truck for the Road Department to help keep employees separated when performing road duties. A discussion took place. The Board will continue their research and make a decision regarding expenditure of these funds at the 12/21/2020 meeting.

Zoning Inspector Doug Howell gave the Zoning Report as follows:

- Maryann Miller - Sprague Dr - new home - \$295.40
- Kevin Smith - Misty Meadows Drive - deck - \$75.00

Mr. Howell stated that he has issued 95 zoning permits this year which is a record.

Mr. Cormican gave an update on the drains for Logan Street.

Mr. Miller said that he received a complaint regarding mud on the road near Mallory Square where culverts are being put in. He will inspect.

Mr. Miller stated that the culvert reports are done and will be submitted prior to 1/15/21.

A discussion took place regarding road weight limits.

Mr. Miller made a motion that LTWP approve, and submit to the County Engineer, the list of roads for weight limit reduction for the period of 1/15/21-4/15/21.

Mr. Cormican seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

Mr. Holman indicated that he received an MS-4 email regarding mandatory training that he will forward out.

Ed Monroe stated that he was aware that Bowling Green Township had purchased a 1-ton dump truck using CRF funds. Mr. Monroe also indicated that Bowling Green Township had researched and received approval to purchase a tractor and mower however they only purchased a truck.

Mr. Miller made a motion to adjourn the meeting @ 11:06 a.m.

Mr. Cormican seconded the motion.

Roll call: Cormican, aye; Holman, aye; Miller, aye.

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Attest

December 7, 2020