

Minutes of the Board of Licking Township Trustees, Budget Workshop & Regular Meeting held virtually via Zoom Conferencing @ 10:00 a.m., February 15, 2021.

Mr. Holman called the meeting to order with the following members present: John Cormican, John Holman, Dave Miller, and Andrea Lynch.

Others Present: Ed Monroe, Mike Wilson.

Budget Workshop:

Mr. Holman presented a review of 2020 - an Unprecedented Year.

Mr. Holman provided a recap of 2020 revenues and expenditures.

Chief Wilson presented a review of 2020 LTFC run totals, accomplishments, grants, and expenditures.

The Board of Trustees, Fiscal Officer, Road Department Personnel, and LTFC Fire Chief provided a list of 2021 Goals & Objectives.

The Board moved into discussion regarding the 2021 projected budget and goals for 2021.

The Budget Workshop concluded and the LTWP Board of Trustees Regular meeting commenced.

Minutes for 02/01/21 were distributed, reviewed, and approved by the Trustees.

Mr. Miller made a motion to approve expenditures totaling \$26,140.23

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes, Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

CORRESPONDENCE:

1. Newark Overhead Door: Estimate for overhead door seals Road Dept \$687.00
2. 2020 MORE Grant Award Notification Letter re: \$500 grant for Road Dept

Mrs. Lynch indicated that she received and processed a public records request for American Transparency on 2/3/21.

Mrs. Lynch stated that she will be routing a memo to all healthcare participants regarding changes in claiming HRA benefits effective 3/1/21.

Chief Wilson reported the following:

- Status updates on CARES Act projects- Stair chair received
- New Ambulance status - no change
- Awarded MARCS Radio Grant for \$2200.00
- Several fires - complimented and thanked LTFC for their efforts

There was no Zoning Report.

Mr. Cormican indicated that the Road Department will be heading towards a more "preventative approach" to road and equipment management.

Mr. Miller thanked Mr. Cormican for completing the 2021 Road Department budget spreadsheets.

Mr. Holman mentioned that LC Recycling may be providing an additional recycling bin to the LTWP site within the next few months.

Mr. Holman made a motion to approve the following:

MEMORANDUM OF UNDERSTANDING BETWEEN LICKING COUNTY RECYCLING AND

Licking Township

WHEREAS, Licking County Commissioners through Licking County Recycling has instituted a Recycling Program pursuant to Rev. Code §3734.53; and

WHEREAS, in order to facilitate accessibility of the Recycling Program to residents of Licking County, Licking County Recycling desires various recycling sites located throughout the County; and

WHEREAS, Licking Township recognizes the need and importance of being a Recycling Site for Licking County and is volunteering its premises for that purpose; and

NOW THEREFORE, in consideration of the mutual promises and undertakings set forth below, Licking County Recycling and Licking Township (hereinafter referred to individually as "County" and "Site Host" respectively) agree as follows:

EFFECTIVE DATE AND SCOPE OF AGREEMENT

This Agreement is effective the 15th day of February, 2021.

1. The Site Host agrees to do the following:

a. Allow Licking County Recycling to place its recycling containers at the property located at 6800 Phil Linn Parkway, Jacksontown, OH 43030, to establish a Recycling Site.

b. Permit pedestrian and vehicular traffic to enter onto the property to use the Recycling Site.

c. Maintain the site so that it is accessible and in good condition to the general public and the entity responsible for emptying and maintaining the recycling containers at all times. This includes, but is not limited to, snow and ice removal when necessary.

d. Post signs, provided by the County, in a conspicuous place at the Recycling Site so the general public is aware that the site is a county recycling center.

e. Communicate with the County if there is any unauthorized or excessive litter at the Recycling Site that is not being picked up by either the County or the Contractor.

2. The County agrees to do the following:

- a. Provide the recycling containers and signage that is to be posted at the Recycling Site.
- b. Ensure that either the County or the Contractor is emptying the recycling containers in a timely manner.
- c. Monitor the site to ensure that there isn't unauthorized or excessive litter deposited there.
- d. Communicate with the Contractor if the Site Host reports any issues regarding the maintenance of the recycling bins.

3. The parties agree to the following:

- a. Neither the County nor the Site Host shall be obligated to reimburse the other for loss or damage that may occur at the Recycling Site under this MOU. Each party shall be responsible for any claim or cause of action made against them arising out of the performance of duties under this Agreement and neither party shall be required to indemnify, defend, or hold harmless the other for any such claim or cause of action.
- b. Neither party is an agent or employee of the other as a result of this MOU.
- c. If either party desires to terminate the MOU for any reason, the terminating party will give the other party thirty (30) days written notice to wind up operations. As long as both parties agree to the placement of the Recycling Site, this MOU will remain in place.

Mr. Cormican seconded the motion.

Roll call: Holman, yes; Miller, yes; Cormican, yes.

A discussion took place regarding employee evaluations. The Board agreed to have evaluations completed on the Fire Chief and Road Dept personnel by 4/5/21.

A discussion took place regarding business continuity, virtual meetings, in-person meetings, and resuming all zoning services. The Board agreed that no changes would be made at this time and plan to re-evaluate at the 2nd meeting in March.

Ed Monroe thanked Mr. Holman for his efforts concerning the recycling.

Mr. Miller made a motion to adjourn the meeting @ 2:40 p.m.

Mr. Cormican seconded the motion.

Roll call: Cormican, aye; Holman, aye; Miller, aye.

February 15, 2021

Attest