

Minutes of the Board of Licking Township Trustees, Regular Meeting held virtually via Zoom Conferencing @ 10:04 a.m., April 5, 2021.

Mr. Holman called the meeting to order with the following members present: John Cormican, John Holman, Dave Miller, and Andrea Lynch.

Others Present: Kyle Weekly; Ed Monroe; Brad Boyer

Minutes for 03/15/21 were distributed, reviewed, and approved by the Trustees.

Mr. Miller made a motion to approve expenditures totaling \$62,455.44

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes, Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

Mrs. Lynch presented the 2021-22 OTARMA Insurance renewal packet. A discussion took place. The Board requested that prior to next year's renewal the Fiscal Officer obtain a competitive quote and review of the building's valuation. Mrs. Lynch reminded the Board that at her request, a field underwriter re-evaluated the entire risk a few years prior but will schedule something prior to the renewal period in April 2022.

Mr. Holman moved that the LTWP Board of Trustees approve the OTARMA property and liability insurance for 2021 for the annual premium of \$24,387.00 as presented.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

Mr. Holman made a motion authorizing the Fiscal Officer to disburse a special check in the amount of \$24,387.00 for OTARMA renewal premiums for 2021 in order to meet the renewal deadline.

Mr. Cormican seconded the motion.

Roll Call: Miller, yes; Cormican, yes; Holman, yes.

Mrs. Lynch presented the sealed road bids for the Marianna Drive OPW Project. Mrs. Lynch reported receiving one road bid. The bid results were as follows:

The Shelly Company - Bid Total \$179,329.65
Start date of 5/3/21 - Completion Date 9/30/21

A discussion took place.

Mr. Miller made a motion to accept The Shelly Company bid for the Marianna Drive OPW project totaling \$179,329.65 as presented.

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

Mr. Boyer excused himself from the call and disconnected.

Mr. Cormican indicated that the township should draft a letter to the Marianna Drive residents to notify them of the upcoming road reconstruction. Mr. Cormican asked the Fiscal Officer if she would draft the letter and mail on behalf of the Board. Mrs. Lynch agreed.

CORRESPONDENCE:

1. LTWP Zoning Dept letter re: Lake Drive non-conforming lot
2. LCPC letter re: flood plain management annual notice
3. 1st Quarter Credit Card Report
4. 1st Quarter Collateral Securities Report

Mike Wilson gave the Fire Report. There were 102 runs in March which consisted of 79 EMS and 23 Fire bringing the YTD total to 263 runs.

Chief Wilson reported on the following:

- Honda Hills potential renovation 2022
- Placing order for U.S. flags

Chief Wilson presented information to the Board regarding EMS billing. LTFC researched vendors billing (soft billing - where only the insurance company/Medicare/Medicaid is billed for EMS services rendered) as well as potential vendors. A discussion took place. The Board requested that Chief Wilson schedule a rep from Paumier Medical Management Group (PMMG) to attend a future meeting to discuss their services as LTFC recommended this vendor over others.

Chief Wilson presented information for consideration of hourly wage raises of \$2.00/hour for LTFC positions as follows:

- Firefighter I/EMT Basic from \$13.00/hr to \$15.00/hr
- Firefighter II/EMT Basic from \$13.50/hr to \$15.50/hr
- Firefighter II/EMT Intermediate from \$14.00/hr to \$16.00/hr
- Firefighter II/EMT Paramedic from \$15.00/hr to \$17.00/hr

A discussion took place.

Mr. Miller made a motion to increase the FF/EMT per hour wages as presented effective retroactively to 4/1/2021.

Mr. Cormican seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

Doug Howell gave the Zoning Report. There were 4 permits issued as follows:

- Bart & Casey Shriver - White Chapel - Pool & garage - \$201.55
- Mark & Kristen Montgomery - Lakeshore Dr - Deck - \$125.00
- John Green - Honeysuckle Lane - House - \$334.10
- Wesley Hoskinson - Misty Meadows - Pool - \$125.00

Mr. Howell reported on the following zoning matters:

- Received call from real estate broker regarding access road off of route 13 to Headley Property. Mr. Howell told them to call ODOT.

- Inquiry from Travis Harless & Harley Piatt regarding constructing a gravel parking lot for commercial boat and camper storage. Mr. Howell will research zoning regulations and map for permitted usage.

Mr. Cormican inquired as to whether a permit was issued for 718 Lancaster Ave remodel. Mr. Howell will follow up.

Mr. Howell excused himself from the call and disconnected.

Mr. Cormican provided updates on the following:

- Misty Meadows - exploring options for roadway repairs (i.e. test spots w/concrete)
- Will obtain an estimate from LC Engineer's Office for road resurfacing (chip & seal vs asphalt) of various township roads for consideration.
- Discussion with Dawes Arboretum re: stumps, bike path clean-up, striping of roadway for golf cart crossing near maintenance building
- Meeting with Harbor Hills re: roads

A discussion took place regarding 2021 Roadway Clean-up. Licking Township will advertise on website and in the Beacon LTWP 2021 Roadway Clean-up to be held Sunday, April 18th - 24th.

The Board exited Executive Session at 12:31 p.m. The recording resumed.

Mr. Holman opened the floor to public comments. There were no public comments.

Mr. Holman thanked Ed Monroe for sharing information regarding Honda Hills.

Mr. Monroe and Mr. Wilson excused themselves from the call.

Mr. Holman made a motion that the Trustees and Fiscal Officer enter into Executive Session at 12:15 p.m. to discuss compensation of a public employee.

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Holman, yes.

Executive Session was exited at 12:22 p.m.

Mr. Holman indicated that during the Executive Session the Board discussed compensation of an employee.

Mr. Cormican made the motion to increase Licking Township Fire Chief Mike Wilson's annual salary by \$2500.00 effective retroactively to 4/1/2021.

Mr. Miller seconded the motion.

Roll Call: Miller, yes; Holman, yes; Cormican, yes.

Mr. Miller made a motion to adjourn the meeting @ 12:24 p.m.
Mr. Cormican seconded the motion.
Roll call: Cormican, aye; Holman, aye; Miller, aye.

Attest

April 5, 2021