

Minutes of the Board of Licking Township Trustees, Regular Meeting held at Licking Township Fire Station #600, Jacksontown, OH at 7:30 p.m., on January 18, 2022.

Mrs. Lynch called the meeting to order with the following members present: John Cormican, John Holman, Dave Miller and Andrea Lynch.

Others Present: Ed Monroe; Doug Howell*; Mike Wilson*
(* present but did not sign in.

The Pledge of Allegiance was recited.

Minutes were distributed, two corrections noted, and signed by the Trustees.

Mr. Miller made a motion to approve expenditures totaling \$31,938.00

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

CORRESPONDENCE:

1. Jay Fisher, LCPC letter re: Subdivision Applications
2. Solid Waste District Survey
3. Columbia Gas letter
4. LC Recycling letter
5. Quarterly Credit Card Report - 4th quarter 2021
6. Quarterly Collateral Sufficiency Report - 4th quarter 2021
7. Roy VanAtta, Treasurer letter re: Delinquent Tax report
8. Agileware Email re: Website Maintenance increase

A discussion took place regarding the Agileware email. The Board agreed to the website maintenance monthly fee increase from \$40 to \$50.00. Mr. Holman asked the Fiscal Officer to see if Agileware would consider an annual contract vs quarterly billing.

The Fiscal Officer stated that she received and processed a public records request from Bill McKissock of SBA Communications.

The Board completed the Waste District letter/survey.

Mr. Miller indicated that he received an invitation from Mayor Johns to meet and discuss the potential annexation of a large property situated near Dorsey Mill Road and Franklin Avenue. Mr. Miller stated that Mayor Johns has asked to talk with the other Board members as well.

Chief Mike Wilson thanked Trustee Holman for his efforts in selling the medic and complimented him for how accurately the item was listed and how much the unit brought.

Chief Wilson said that LTFC is hard at work writing grants and that the new medic's warranty work has been rescheduled.

Zoning Inspector Doug Howell gave the Zoning Report. There was one zoning permit issued:

- GHRF LLC - Zanesville Ave - new home - \$265.00

The Zoning Inspector gave updates on the following:

1. Michael's Pizza - they are still gathering documents
2. Brent Dewey - Lot split in Jacksontown. Mr. Howell said that the property in question is a buildable lot and could be divided down. Mr. Howell gave Mr. Dewey a letter outlining this information and suggested that Mr. Dewey contact the LCPC for further steps concerning executing a lot split.

The Zoning Clerk stated that there is a zoning hearing scheduled for 1/20/22 for a shed on Davis Drive.

Mr. Cormican provided an update on the following:

- Plowing after recent snowstorm
- Drafting Road Department employee job description

Mr. Holman asked that the Road Department inspect Ridgely Tract Road (near bridge between Jim Beibart's and the bike path) where the water runs off and has been icing over. Mr. Cormican stated that he was aware of it and will have it fixed.

Mr. Miller thanked Rob Mills and Jeff Houston for their snow removal efforts during this last snowstorm including the pre-treatment of the roadways.

Mr. Miller stated that 150 tons of salt has been ordered.

Mr. Holman led a discussion regarding scheduling an upcoming Budget Meeting.

Mr. Holman made a motion that the LTWP Board of Trustees reschedule their regular meeting to be held on 2/22/22 and instead hold it on President's Day 2/21/22 @ 7:30 p.m. and hold a Special Meeting on 2/28/22 @ 10:00 a.m. to discuss 2022 budget plans, employee reviews and compensation, and may include executive session.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

There was no public comment.

Mr. Miller made a motion to adjourn the meeting @ 8:41 p.m.

Mr. Cormican seconded the motion.

Roll call: Cormican, aye; Holman, aye; Miller, aye.

Attest

January 18, 2022