

Minutes of the Board of Licking Township Trustees, Special Meeting/Workshop held at Licking Township Fire Station #600 at 10:00 a.m., on February 28, 2022.

Mr. Holman called the meeting to order with the following members present: John Cormican, John Holman, Dave Miller, and Andrea Lynch.

Others Present: Jerry Brems; Mike Wilson(*); Doug Howell (*); Kyle Weekly (*); Same Broksa (*). (*)= present but did not sign in.

The Pledge of Allegiance was recited.

The audio recording was suspended at 10:08 a.m. for the duration of the Budget Workshop portion of the meeting.

Budget Workshop:

Mrs. Lynch presented a review of significant happenings in 2021.

Mr. Holman provided a recap of 2021 revenues and expenditures.

Chief Wilson presented a review of 2021 LTFC run totals, accomplishments, grants, and expenditures.

The Board of Trustees, Fiscal Officer, Road Department Personnel, and LTFC Fire Chief provided a list of 2022 Goals & Objectives to include 5, 10, & 15-year goals.

The Board moved into discussion regarding the 2022 projected budget and goals for 2022.

The Board moved into discussion regarding the ARP Funds as it pertains to the 1st and 2nd tranche. The Board discussed consideration of utilization of 1st tranche in 2022 for the Road Dept for a new truck and 2nd tranche in 2023 for LTFC for a new squad.

The Budget Workshop concluded and the audio recording was re-started at 1:05 p.m.

Regular Business:

Mr. Cormican presented a document regarding adjusting the speed limit on Second Street. Mr. Cormican will review the document with the LC Engineer's office to ensure what all needs included in the Resolution to approve the change.

Mr. Holman reported to the Board his conversation with the LCPC as it relates to the Comprehensive Plan. The LCPC does not have ample staffing to re-do this document and said an approx. cost to revamp ranges from \$50,000.00 - \$75,000.00. However the LCPC offered to attend LTWP Board meetings to discuss the matter.

Mr. Holman reported receiving a call from Brandon Daubenmire regarding interest in securing the 2022 mowing contract. Mr. Daubenmire is interested in contracting for 2022 with a slight increase due to fuel costs. A discussion took place. The Board concurred they will not advertise for bids based on total project not meeting threshold however they will accept estimates up to the 1st meeting in April.

Mrs. Lynch indicated that she will present the Board with copies of the resumes/letters of interest received for the Road Dept Technician position. She indicated she will also provide the Board with all resumes/LOIs received for the zoning board openings. The Board discussed their intention of scheduling all interviews (Road and Zoning openings) for the same date however will discuss further at the next regular business meeting on 3/7/22.

Mr. Holman provided a recap of a recent telephone conversation held with Kevin Eby, Director of the Licking County Water and Wastewater Department concerning a 2-phase water line project being planned for LTWP and their need for an easement. Mr. Holman expressed his disappointment with Mr. Miller for not notifying the Board of a conversation he had in October 2021 with Mr. Eby in which an easement from LTWP was being requested. Mr. Miller indicated that he did not receive a request for an easement and apologized for not having reported the project and conversation to the Board in October. A discussion took place.

Mr. Cormican made a motion authorizing Mr. Holman to sign easement documents before a Notary Public which will allow the LC Water & Waste Water to get Phase One of the project underway.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

Mr. Holman provided a status of the annexation project situated off of Franklin Avenue in LTWP. A discussion took place.

The Board agreed to have the Road Department and Chief Wilson's evaluations done by 4/1/22.

Public Comment:

Jerry Brems addressed the Board. Mr. Brems thanked the Board for the work done at the Budget Meeting and that by sitting in on the meeting, it helped him understand how the township budgets/plans for the current year.

Mr. Brems also offered the Board a few suggestions since the revamping of the Comprehensive Plan may be cost prohibitive. Mr. Brems suggested consideration of updating the following portions of the Comprehensive Plan: Update on census data & land use map based on Western impact with INTEL development; consider all major access points into and out of LTWP and focus evaluating the comprehensive plan and zoning regulations on those areas.

Mr. Brems also expressed an interest in applying for one of the zoning board's alternate position. The Fiscal Officer obtained Mr. Brems' phone number in order to assist in scheduling the interviews.

Mr. Miller made a motion to adjourn the meeting @ 1:48 p.m.
Mr. Cormican seconded the motion.

Roll call: Cormican, aye; Holman, aye; Miller, aye.

Attest

February 28, 2022 Minutes