

Minutes of the Board of Licking Township Trustees, Regular Meeting held at Licking Township Fire Station #600, Jacksontown, OH at 6:30 p.m., on March 21, 2022.

Due to equipment malfunction, the meeting was not recorded.

Mr. Holman called the meeting to order with the following members present: John Cormican, John Holman, Dave Miller and Andrea Lynch.

Others Present: Ed Monroe; Don Smythe; Mike Wilson; Jerry Brems; Christopher Powell; Robert Schooler Jr.; Dale Wise; Jason Broseus; Doug Howell *. (*) present but did not sign in.

The Pledge of Allegiance was recited.

Minutes were read, one correction noted, and signed by the Trustees.

Mr. Miller made a motion to approve expenditures totaling \$31,938.00

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

The Fiscal Officer presented the Licking Township Annual Appropriation report. A discussion took place.

TOWNSHIP ANNUAL APPROPRIATION RESOLUTION
RESOLUTION #03-22-2022PA

Ohio Revised Code Section 5705.38

Mr. Holman moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Trustees of Licking Township, Licking County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2022, the following sums be and the same are hereby set aside and appropriated in the amount of \$5,042,510.05 for the several purposes for which expenditures are to be made for and during said fiscal year, as attached.

Mr. Miller seconded the Motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

The Fiscal Officer presented the 2022 AUP Engagement Letter for signature by Mr. Holman and Mrs. Lynch.

CORRESPONDENCE:

1. U.S. Census Survey letter re: Payroll Census due 4/26/22
2. Resignation Letter Robert J Houston effective 06/30/22
3. CFLP Waste District letter re: Ratifying CFLP plan
4. Linda Payne letter re: Transfer of cemetery lots
5. Inquiry from Rob Mills re: Juneteenth holiday

Mrs. Lynch reported having received a public records request from Ginelle Smith of Quadient. The requested was fulfilled on 3/10/22.

Mrs. Lynch presented a sealed envelope marked "2022 Mowing Bid" from Brandon Daubenmire, Daubenmire's Property Services. The bid was opened and a discussion took place.

Mr. Cormican made a motion that the LTWP Board of Trustees accept Daubenmire's Property Services Estimate for 2022 cemetery, fire station, and township garage mowing as presented at \$300.00 per mowing.

Mr. Miller seconded the motion.

Roll Call: Miller, yes; Holman, yes; Cormican, yes.

Chief Wilson gave the Fire Report. The Chief updated the Board on a recent EMS Soft Billing situation wherein PMMG has been unsuccessful in collecting payments for EMS soft billing. A discussion took place.

Mr. Holman moved the adoption of the following Resolution:

Licking Township Resolution PMMG 3-21-22

The Licking Township Board of Trustees direct PMMG, retroactive to 6/21/2021 and in accordance with Licking Township Resolutions LTFC-6-21-2021 and LTFC-3-21-2022, to follow PMMG's customary & standard billing procedures to obtain EMS "soft" billing payment from patient/vendors. Whereas, if PMMG's customary standard billing procedures to obtain EMS "soft" billing payment from the patient/vendor fail, Licking Township hereby authorizes PMMG to NOT pursue further collections against the patient/vendor and authorizes PMMG to waive said billing charges.

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

Mr. Holman moved the adoption of the following Resolution:

Licking Township Resolution LTFC-3-21-2022

WHEREAS, the Board of Licking Township Trustees via Resolutions LTFC-6-21-2021 and LTFC-3-21-2022 and pursuant to Ohio Revised Code §505.84, established charges for the use of fire and rescue services, ambulance services, or emergency medical services (EMS) that it provides; and, pursuant to Ohio Revised Code §505.84, established different charges for residents and nonresidents for any ambulance transported person(s); and pursuant to Ohio Revised Code §505.84, may waive all or part of a charge for EMS ambulance services for any Licking Township resident; and,

WHEREAS, the immediate adoption of Resolutions LTFC-6-21-2021 was and continues to be in the interest of the health, safety and welfare of the residents of Licking Township.

NOW, THEREFORE, BE IT RESOLVED, that effective 04/01/22, the charges for EMS ambulance services, for both residents and nonresidents, shall be at the following updated rates based upon 2022 Medicare Reimbursement rates of 5%:

- Basic Life Support \$577.50
- Advanced Life Support \$682.50
- Advanced Life Support 2 \$945.00
- Loaded Mileage \$21.00

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

Zoning Inspector Doug Howell gave the Zoning Report. There were four zoning permits issued:

- William & Virginia Prentice - Moon River - Garage - \$150.00
- Jeff Litzinger - White Chapel - Storage Container - \$125.00
- Judd Properties - S 2nd Street - New Home - \$288.20
- Traci & Ronnie Lucas - Licking Trails Road - pool - \$125.00

A discussion took place regarding the increased zoning fees voted on at the last meeting.

Mr. Holman made a motion to amend the fee increase that was presented and approved during the 3/7/22 meeting due to a missing effective date.

Mr. Cormican seconded the motion.

Roll Call: Holman, yes; Cormican, yes; Miller, yes.

Mr. Holman made a motion that the Board approve the proposed zoning increases that were presented and reflected

in the meeting minutes with an effective date of 4/1/2022.
Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Holman, yes.

Mr. Cormican indicated that he met with residents at Logan & Avondale regarding the hog fence and catch basin area. A discussion took place. Mr. Cormican obtained an estimate for repairs.

Mr. Cormican made a motion that the Board approve repairing the catch basin on Logan Avenue with Vendor Grosse Construction in the amount of \$6750.00.

Mr. Miller seconded the motion.

Roll Call: Miller, yes; Holman, yes; Cormican, yes.

Mr. Howell stated that the zoning certificate on the cell tower on South Fork has expired.

Mr. Holman provided the Board with a copy of Chief Wilson's draft employee evaluation/review. The Board will review Mr. Holman's assessment and respond.

Mr. Holman provided an update on a recent Licking County Land Bank meeting he and Mr. Cormican attended. Mr. Holman offered the group a solution which was considered and ultimately accepted.

Mr. Holman made a motion that the Board enter in to Executive Session @7:32 p.m. to conduct interviews of a public employee which includes 1 Road Department employee and 2 Zoning Board/Commission members.

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Holman, yes.

The Board invited Mrs. Lynch to attend all the interviews and Dale Wise to attend the Zoning interviews only.

The Board returned from Executive Session and resumed the business meeting at 9:33 p.m.

Mr. Holman indicated that no decisions nor votes were taken during Executive Session and that interviews were conducted with all candidates.

Mr. Cormican made a motion that the Licking Township Board of Trustees hire Jason Broseus as full-time, hourly employee for the Road Department @ the starting wage of \$16.50/hour subject to a 90-day probationary Period with a pay period start date of 4/16/22 with the 1st day of work being Monday, April 18, 2022.

Mr. Miller seconded the motion.

Roll Call: Holman, yes ; Miller, yes; Cormican, yes.

Mr. Holman made a motion that the Licking Township Board of Trustees appoint Jerry Brems as an alternate to the Zoning Commission Board effective 3/21/22 and Christopher Powell as an alternate to the Board of Zoning Appeals effective 3/21/22.

Mr. Cormican seconded the motion.

Roll Call: Miller, yes; Holman, yes; Cormican, yes.

Mr. Broseus thanked the Board for their consideration in hiring him.

Mr. Miller made a motion to adjourn the meeting @ 9:46 p.m.

Mr. Cormican seconded the motion.

Roll call: Cormican, aye; Holman, aye; Miller, aye.

Attest

March 21, 2022