

Minutes of the Board of Licking Township Trustees, Regular Meeting held at Licking Township Fire Station #600, Jacksontown, OH at 7:30 p.m., on May 2, 2022.

Mr. Holman called the meeting to order with the following members present: John Cormican, John Holman, Dave Miller and Andrea Lynch.

Others Present: Andy Leitch; Ed Monroe; Doug Howell *. (*) present but did not sign in.

The Pledge of Allegiance was recited.

Minutes were distributed, approved, and signed by the Trustees.

Andy Leitch, Account Manager, Burnham & Flower Group OBH OTARMA presented information regarding property and liability insurance coverages. A discussion took place. Mr. Leitch will await some finalized details from LTWP, obtain a new quote, and forward to the Fiscal Officer to present for consideration of renewal on 5/16/22.

Mr. Holman moved the adoption of the following:

Whereas, Licking Township, Licking County, is a member of the Ohio Township Association Risk Management Authority (OTARMA), a political subdivision risk pool established pursuant to Ohio Revised Code hereinafter "ORC" 2744.081;

Whereas, in accordance with ORC 3.061, the township must adopt a policy by resolution to allow the use of an "employee dishonesty and faithful performance duty" coverage document, rather than a surety bond, to cover loss by fraudulent or dishonest actions of employees and failure of employees to faithfully perform duties; the following shall apply to the policy:

1. An officer, employee, or appointee shall be considered qualified to hold the office of employment, without acquiring a bond, on the date the oath of office is taken, certified, and filed as required by law.
2. An officer, employee, or appointee shall have the employee dishonesty and faithful performance of duty policy in effect before he individual's term of office or employment and the officer, employee of appointee shall not commence this discharge of duties until coverage is documented.
3. All officers, employees, or appointees who would otherwise be required to file a bond before commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and faithful performance of duty policy instead of a surety bond requirement.
4. The coverage amount for an officer, employee, or appointee under an employee dishonesty and faithful performance of duty policy shall be equal to or greater than the maximum amount of the bond

otherwise required by law.

5. Elected officials, prior to taking the oath of office and holding office, shall obtain approval of the intent to use the township's OTARMA coverage agreement and affirm that the township's coverage complies with ORC 3.061. Said approval shall be obtained by Licking Township, Licking County.

Whereas, Licking Township, Licking County's employee dishonesty and faithful performance of duty policy through the OTARMA coverage document complies with ORC 3.061: and

NOW THEREFORE BE IT RESOLVED, that on this date the 2nd of May, 2022, the Licking Township, Licking County, hereby authorizes the township to purchase and use "employee dishonesty and faithful performance of duty policy" through OTARMA instead of individual surety bonds for officers, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties.

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

The Board directed the Fiscal Officer to list the following individuals for coverage under the Faithful Performance of Duty Coverage: 3 LTWP Trustees; 1 Fiscal Officer/Zoning Clerk; 1 Zoning Inspector; 1 Fire Chief.

Mr. Miller made a motion to approve expenditures totaling \$76,559.64

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills, _____ Fiscal Officer.

CORRESPONDENCE:

1. Ohio Division of Liquor Control re: Michael's Pizzeria
2. CMR Notice of Claim re: Damage to Windstream Cable - sent to incorrect Licking Township.

Mrs. Lynch reported that the ARPA Report was filed by the 4/30/22 deadline.

Mrs. Lynch stated that she received and processed one public records request from SBA Communications dated 5/2/22.

Mr. Cormican reported that he inquired with the LCPO regarding availability of individuals to assist with township clean-up who have community service obligations.

There was no Fire Report.

Mr. Howell gave the Zoning Report. There were 5 permits issued as follows:

- Corey & Amanda Wilson - Cheltenham - new home - \$347.75
- Richard Clements - Newark Avenue - room addition - \$125.00
- Aaron Cox - Blue Bonnet - Pool - \$125.00
- Local Underground LLC - Jacksontown Rd - Cell Tower - \$500.00
- Rick Caldwell - Cornell - Deck - \$125.00

Mr. Cormican provided the following updates on the Road Dept:

- Jason Broseus began employment on 4/18/22 and is doing well. Mr. Cormican and Rob Mills have been training Mr. Broseus and Mr. Cormican obtained some training materials from the county.
- Obtaining estimates from Law, Zemba Brothers, and Dave Smith Construction for culvert in Dogwood Lakes

Mr. Miller said that he received 2 Road Dept calls (Over Drive and Harbor Hills) and advised that he notified Mr. Cormican for handling.

Mr. Holman provided a brief update on the Annexation Agreement being drafted for the Franklin Avenue matter. A discussion took place.

Mr. Holman inquired about the restoration project for Jacksontown Cemetery. Mrs. Lynch stated that Cemetery Restoration has been in contact, the 50% deposit was included in checks for approval at tonight's meeting, and that she requested the vendor call the Road Department 48 hours prior to starting the project to ensure no conflicts with a funeral.

There was no public comment.

Mr. Miller made a motion to adjourn the meeting @ 9:52 p.m.

Mr. Holman seconded the motion.

Roll call: Cormican, aye; Holman, aye; Miller, aye.

Attest

May 2, 2022