

Minutes of the Board of Licking Township Trustees, Special Meeting held at Licking Township Fire Station #600 at 6:30p.m., on May 1, 2023.

Mr. Holman called the meeting to order with the following members present: John Cormican, John Holman, Dave Miller, and Andrea Lynch.

Others Present: Phil Jones; Anton Kissell; Jae Jones; Jeff Ritter; Terry Fischer; Nick Ochs; Mike Wilson(\*); Ken Bauer (\*); Doug Howell(\*). (\*)= present but did not sign in.

The Pledge of Allegiance was recited.

Mr. Holman explained that interviews would be conducted for the Board of Zoning Appeals and Zoning Commission first. As such Mr. Ken Bauer asked if he could address the Board prior to interviews so he could depart the meeting.

Mr. Bauer inquired as to the process regarding combining lots, how to determine if lots were buildable, sewer, etc. Mr. Holman advised Mr. Bauer to contact the Licking Township Zoning Inspector first then contact the LCPC and then Licking County Water and Wastewater.

Mr. Holman made a motion that the Board adjourn into Executive Session at 6:35 p.m. to discuss appointment of public employee(s) for the Licking Township Board of Zoning Appeals. Mr. Cormican seconded the motion.  
Roll Call: Miller, yes; Holman, yes; Cormican, yes.

Mr. Holman requested the following individuals join the Executive Session: Trustee Holman, Trustee Cormican, Trustee Miller, Fiscal Officer Lynch, Phil Jones (BZA Chairperson) and applicants (Jae Jones & Anton Kissell) as requested.

The recorder was paused.

The Board returned from Executive Session at 7:32 p.m. and the special meeting resumed. Mr. Holman explained that no decisions were made during executive session. As there is one remaining applicant who was unable to attend tonight's meeting, the Board

will table any decisions/appointments until all candidates have been interviewed.

Minutes from 4/17/23 were read, approved, and signed by the Trustees.

Mr. Miller made a motion to approve expenditures totaling \$56,220.28.

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. \_\_\_\_\_, Fiscal Officer.

CORRESPONDENCE:

- 1) Postcard from State Representative Kevin Miller
- 2) LC Park District Annual Report

Fire Chief Wilson gave the Fire Report. There were 117 runs during the month of April consisting of 85 EMS (39 billable), 1 Dive/Rescue; 31 Fire.

Chief Wilson gave the following updates:

- M601 having brake issues. Taking for repairs.
- Data collection for the air pack grant has been completed. Thanked everyone who assisted with collection of documentation. Has been all turned over to grant writer.
- Asst Chief Weekly wrote for a BWC grant for power lift for power cot. A discussion took place.
- Will be participating in an ISO audit soon.

Mr. Holman made a motion to authorize Fire Chief Wilson to spend up to \$60,000.00 with Stryker for the power cot of which \$40,000 will be paid for via the BWC grant and the balance to be paid out of the Fire Fund of which the balance is not to exceed \$20,000.00

Mr. Miller seconded the motion.

Roll Call: Miller, yes; Holman, yes; Cormican, yes.

Fiscal Officer Andrea Lynch said that she would pull a purchase order for \$60,000.00 as BWC is a reimbursing grant therefore we would pay the entire bill then submit to BWC for reimbursement of \$40,000.00 from BWC.

Mr. Holman made a motion authorizing Chief Wilson to expend up to \$6000.00 for the purchase of a Stryker stair chair.

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

Fire Chief Mike Wilson presented the Board with information for consideration of a payroll increase for LTFC Personnel. A discussion took place.

Mr. Holman moved that the Board authorize Chief Wilson to implement effective 5/1/23 a \$1.00/hour raise across the pay scale for all LTFC Part-time FFs and EMTs as follows:

FF1/EMT - B \$15.00/hr increased to \$16.00/hr

FF1/EMT - 1 \$15.50/hr increased to \$16.50/hr

FF1/EMT - P \$16.00/hr increased to \$17.00/hr

FF2/EMT - B \$15.50/hr increased to \$16.50/hr

FF2/EMT - 1 \$16.00/hr increased to \$17.00/hr

FF2/EMT - P \$17.00/hr increased to \$18.00/hr

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

Mr. Holman made a motion to increase Fire Chief Mike Wilson's annual salary from \$72,500.00 to \$75,000.00 (authorizing a \$2500.00 annual salary increase) effective 5/1/23.

Mr. Cormican seconded the motion.

Roll Call: Miller, yes; Cormican, yes; Holman, yes.

Doug Howell gave the Zoning Report. There was one permit issued as follows:

- Nicholas Covert - Harborview - Pole Barn - \$150.00

Mr. Howell provided updates on the following zoning items:

- 5/4/23 - Will visit Kessler camper and take additional photos for LCPO.
- 5/18/23 - Variance hearing slated for Hellwig on Mt Vernon

Mr. Cormican gave an update on Road Dept. Said that new hire Travis Barrera is off to a good start. Presented information to consider a raise for Rob Mills. Discussion took place.

Mr. Cormican made a motion to increase Rob Mills hourly pay from \$20.00/hour to \$21.00/hour beginning 05/01/23.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Cormican, yes; Miller yes.

Mr. Miller reported that some pipes/supplies were stolen and suggests the Board consider installing a chain link fence behind the shed. A discussion took place. Mr. Miller will ask Rob Mills to get estimates.

Mr. Holman relayed his conversation with Andrea Krava from the Licking County Recycling concerning adding a 4<sup>th</sup> recycling bin.

Mr. Holman commented there will be a Harbor Hills water project zoom meeting on Thursday, @ 2:30 p.m.

Terry Fischer & Jeff Ritter - President and President Emeritus of the Bike Buckeye Lake & BLRC Trails Committee presented the Board with the Buckeye Lake Trail update. A discussion took place regarding accomplishments, plans, signage, intent to create safer biking route, etc. Additionally, the Bike Buckeye Lake Committee is collaborating with ODOT to secure a grant to fund the 1<sup>st</sup> round of regulatory & way finder signs & sign posts necessary to increase safety while biking on various roads along the path including several in Licking Township. Bike Buckeye Lake is asking for LTWP to consider signing a support letter as well as passing a resolution in which LTWP would:

- 1) Be responsible for the purchase, maintenance, and installation of any damaged regulatory signs/sign posts (after the 1<sup>st</sup> round funded through the grant)
- 2) Be responsible for the maintenance and installation costs of any replacement of wayfinder posts (after the 1<sup>st</sup> round of funding through the grant).
- 3) Be responsible for the maintenance and installation cost of wayfinder signs. The cost of the replacement sign is likely to be covered by Bike Buckeye Lake.

The Board agreed to review the material and discuss at a future meeting. Deadline is 5/15/23 as per the Bike Buckeye Lake reps.

Mr. Nick Ochs addressed the Board. He inquired as to whether or not a Skills Game could be operated out of the property known as Tom Fitzgerald's on Jacksontown Road at I-70 and Route 13. Mr. Holman explained to Mr. Ochs the criteria by which someone may

operate a skills game in the Interstate Business District. Mr. Holman referred Mr. Ochs to the Licking Township Zoning Inspector to review the criteria specifically which included the Skills Game operator to hold a valid gaming license from the State of Ohio Gaming Commission.

Phillip Jones addressed the Board. Mr. Jones reported that the water level at the corner of Lancer Road & Cristland Hill Road is higher than he can recall historically. Mr. Cormican indicated that both are county roads however he will notify them.

Mr. Jones also inquired about the recent increase of Heritage Signs around his neighborhood and surrounding area. A discussion took place regarding sign fatigue, increase in traffic, safety, etc.

Mr. Miller made a motion to adjourn the meeting @ 9:31 p.m.

Mr. Cormican seconded the motion.

Roll call: Cormican, aye; Holman, aye.

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Attest

May 1, 2023