

Minutes of the Board of Licking Township Trustees, Regular Meeting held at Licking Township Fire Station #600 at 7:30p.m., on May 15, 2023.

Mr. Holman called the meeting to order with the following members present: John Cormican, John Holman, Dave Miller, and Andrea Lynch.

Others Present: Terry Fischer; Ed Monroe; Mike Wilson(*); Doug Howell(*). (*)= present but did not sign in.

The Pledge of Allegiance was recited.

Minutes from 05/01/23 were read, 2 corrections noted, approved, and signed by the Trustees.

Mr. Miller made a motion to approve expenditures totaling \$34,242.70.

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

CORRESPONDENCE:

- 1) Certified Letter to SMZ regarding Zoning Violation
- 2) Email: West Licking Fire District - Pub. Records Request
- 3) Letter Ohio Division of Liquor re: Hearing request inquiry for Trex Transfer for Dirty Oar
- 4) Email from Todd Willis re: Jacksontown Business Park
- 5) 1st quarter Collateral Sufficiency Report & Credit Card Report

The Fiscal Officer reported that the Public Records Request from West Licking Fire District has been filled.

A discussion took place regarding the Jacksontown Business Park and email from Todd Willis. Mrs. Lynch will respond as Zoning Clerk to Mr. Willis.

Mr. Cormican relayed two items for correspondence:

- 1) Complaint received about junk cars and pigs being kept on Pleasant Lee. Doug Howell will inspect and get Health Department involved if necessary.

2) Call from resident in Wellington Mills re: drainage problem. Directed to Jared Knerr.

Mr. Holman relayed one item for correspondence:

1) LC Commissioner's letter re: Electric & Natural Gas Aggregation being considered for November ballots. Mr. Holman will follow up with Commissioner Bubb for more detail.

The Fiscal Officer requested permission to update the credit card policy to reflect current employees and delete former employees.

Mr. Holman made a motion authorizing the Fiscal Officer to make the necessary changes to the Credit Card authorized users due to employee status changes.

Mr. Cormican seconded the motion.

Roll Call: Miller, yes; Holman, yes; Cormican, yes.

Fire Chief Wilson gave the Fire Report as follows:

- o Concert upcoming with fireworks
- o 3 applications for consideration
- o M601 has been repaired
- o Stair chair and lift have been ordered
- o Horton ambulance says squad is in production and Stryker cot will be delivered to Horton for installation there.

Mr. Holman made a motion authorizing Chief Wilson to hire the following:

Jarrett Munyan - Probationary Part-time FF1 EMT

Rich Vance - Probationary Part-time FF2 EMT Basic

Tim Faris - Volunteer FF2 Paramedic

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Miller, yes; Holman, yes

Chief Wilson shared that LTFC qualified for a reimbursing grant from Energy Cooperative Grant for a Super Vac Ram fan. A discussion took place.

Mr. Holman made a motion authorizing Fire Chief Wilson to expend up to \$5175.00 for the Super Vac fan which is to be reimbursed by the Energy Cooperative grant.

Mr. Cormican seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

Doug Howell gave the Zoning Report. There were 3 permits issued as follows:

- Raymond & Kim Belknap - Fairmount - Pool - \$150.00
- Verizon Wireless - Jacksontown Rd - Cell Tower upgrade \$500
- Grosse Bros - Cristland Hill - Conditional Use Permit \$600(*)

(*)The conditional use permit application was returned to Mr. Howell for further review.

Mr. Howell led a discussion regarding the following:

- 1) Brad Kessler - letter from LCPO has been drafted but to date not delivered by LCSO
- 2) Solar Panels - Misty Meadows. Mr. Howell met with Mr. Cormican and Mr. Miller to look at the property. It was determined that the Homeowner does not require a variance. Determination of a front yard for houses on a cul-de-sac is met when you draw a line from the front corner of the home to the road. That area is the front yard. (*)

(*) *Mrs. Lynch offered to move this information on to the ZC for consideration to include the clarification in the zoning regs.*

Mr. Cormican presented information regarding fencing prices. A discussion took place.

Mr. Cormican made a motion that LTWP contract with McCoy fencing to install 30x20x8 chain link fence to enclose culvert pipe and equipment up to \$4500.00.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Cormican, yes; Miller, yes.

Mr. Miller reported the Fleatown Cemetery posts were removed a while ago and now people are driving across cemetery. He and Rob will reinstall some type of fence post.

Mr. Holman reported that a 4th recycling bin will be added.

Mr. Holman relayed a recent Zoom meeting he attended regarding the Harbor Hills Water Project. Mr. Holman shared the highlights and outlined how this impacts the OPW grant awarded for roads in Harbor Hills. The Board concurred that they would like Mr. Holman to contact OPW to request an additional extension if possible.

A discussion took place regarding zoning candidates that were interviewed recently.

Mr. Holman moved that the LTWP Board of Trustees approve the following appointments:

- o Anton Kissell & Jae Jones to serve as Alternates on the Board of Zoning Appeals effective immediately.
- o Paul Matthews to serve as an Alternate of the Zoning Commission effectively immediately.

Mr. Miller seconded the motion.

Roll Call: Miller, yes; Cormican, yes; Holman, yes.

Mr. Holman led a discussion regarding the Zoning Inspector's salary.

Mr. Cormican made a motion recommending a \$100.00 per month increase to the Zoning Inspector salary effective retroactive to May 1, 2023 as follows \$600/month + 25% of fees collected + mileage at IRS allowable amount.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

Mr. Cormican led a discussion regarding the Zoning Clerk's salary.

Mr. Cormican made a motion recommending a \$100.00 per month increase to the Zoning Clerk's salary effective May 1, 2023 as follows \$700/month.

Mr. Miller seconded the motion.

Roll Call: Miller, yes; Cormican, yes; Holman, abstain.

In old business Mr. Holman led a discussion regarding the Buckeye Lake Bike Trail and their request for LTWP's support. All Board members concurred that at this time they could not support the efforts due to safety of the traveling public & cyclists and increased traffic.

Mr. Miller reminded the Board of the next Licking County Township Association meeting on 6/17/23 @11:00 a.m..

Mr. Miller made a motion to adjourn the meeting @ 9:53 p.m.
Mr. Cormican seconded the motion.
Roll call: Cormican, aye; Holman, aye.

Attest

May 15, 2023